



Swami Ramanand Teerth Marathwada University,
NANDED-431 606

Name of College: Nutan Mahavidyalaya Sailu, Dist Parbhani-431503

Self-Assessment-Cum-Performance Appraisal Forms
API - PBAS Proforma

CAS Promotion for Assistant Professor/ Associate Professor / Professor and
Direct Recruitment of Associate Professor / Professor in Universities and Colleges

For

Faculty of *Humanities / Sciences & Technology/ Commerce & Management/ Interdisciplinary*


Reference: i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018
ii) Government of Maharashtra Misc. – 2018.CR 56/18/ UNII date 8th March, 2019
iii) SRTMU Acad/ UGC Regu/2018-19/3345 dated 26th March 2019

ACADEMIC YEAR 2019 – 2020

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

PART A: - General Information & Academic background

1. Name (in Block Letters) :- Dr. RAJESAHEB MARTANDRAO KHADAP
2. Father's Name / Mother's Name :- MARTANDRAO SANTARAMJI KHADAP
3. Department :- Zoology
4. Current Designation & Grade Pay :- Associate Professor (AGP 9000)
5. Date of last Promotion :- 30/01/2017
6. Which position and grade pay are you an applicant under CAS? :- Professor (Stage IV to V From Academic Level 13 A to Academic Level 14)
7. Date of eligibility for promotion :- 29/01/2020 Onwards
8. Date and Place of Birth :- 06/01/1971 ,Sailu
9. Sex :- Male
10. Marital status :- Married
11. Nationality :- Indian
12. Indicate whether belongs to SC/ST/OBC category :- OPEN
13. Address for correspondence (with Pin code) :- Department of Zoology, Nutan Mahavidyalaya, Selu. Dist Parbhani. Pin 431503. (Maharashtra)


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14. Permanent Address (with Pin code) :- Shriram colony ,Sailu Tq.Sailu Dist. Parbhani
Telephone No.9421085549
Email :- rmkhadap@gmail.com

15. Academic Qualifications (S.S.C. till post graduation) :-

Examinations	Name of the Board/ University	Year of Passing	Percentage of marks obtained	Division / Class / Grade	Subject
S.S.C.	Aurangabad	1986	53.57	II	Mar.Hin,Eng,Math Social Siene ,Science
H.S.C.	Aurangabad	1988		II	Hin,Eng,Eco,Pol- Sci,Soc-Sci
B.Sc.	Marathwada University Aurangabad	1993	59.67	II	Bot.Zool.Chem.
M.Sc.	Marathwada University Aurangabad	1993	56.80	II	Zoology
Others examination, if any	-	-	-	-	

16. Research Degree(s)

Degrees	University	Subject	Title	Date of Award
Ph.D. / D.Phil.	Dr. Babasaheb Ambedkar Marathwada University Aurangabad	Zoology	Bio-Systematic study of Nematode Parasites (Ascaridia galli and Heteraksi sp.) in Gallus domesticus from Aurangabad District.	19/05/2003

17. Appointments held prior to joining this institution (please attach relevant certificates of service / experience)

Designation	Name of Employer	Essential qualifications for the post at the time of appointment	Nature of appointment (Regular/ Fixed term/ Temporary / Adhoc)	Nature of Duties	Date of Joining	Date of Leaving	Salary with Grade	Reason of leaving
--	--	--	--	--	--	--	--	--

18. Posts held before appointment at this institution:-

Designation	Department / School	Essential qualifications for the post at the time of appointment	Nature of appointment (Regular/ Fixed term/ Temporary / Adhoc)	Nature of Duties	Date of actual Joining		Grade	Total period of		
					From	To		Y	M	D
--	--	--	--	--	--	--	--	--	--	--

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19. Period of teaching experience :

P.G. Classes (in years) --

U.G. Classes (in years) 16 years

20. Research Experience excluding years spent in M. Phil / Ph. D. (in years) - 14 Years

21. Fields of Specialization under the Subject / Discipline

a) Helminthology


b) Applied Parasitology

22. Academic Staff College Orientation / Refresher Course attended (Attach certificates):

Name of the Course / Summer School	Place	Duration	Sponsoring Agency
120 th Orientation Course	ASC Pune University Pune	31/03/2008 to 27/04/2008	U.G.C.
Two Day Short term Course E learning and Effective Teaching	ASC JNT University Kukatpally ,Hyderabad.	08/10/2009 to 09/10/2009	U.G.C.
Refresher Course in Life Science	ASC Dr. B.A.M.U. Aurangabad	07/01/2014 to 29/01/2014	U.G.C.
Short term Course:E-Commerce and E-Business(One Week)	ASC Sardar Patel University Villabh Vidyanagar ,Gugrat.	29/12/2014 to 03/01/2015	U.G.C.
Refresher Course in Environment Science (I.D.)	HRDC Himachal Pradesh University ,Shimla	14/09/2015 to 03/10/2015	U.G.C.

23. . Training & Capacity building workshops attended:-

Name of the Training programme	Place where held	Name of the Organizing body	Duration
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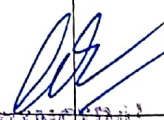

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PART B: ACADEMIC PERFORMANCE INDICATORS (API)

Based on the teacher's self-assessment, API scores are proposed for (1) teaching related activities; domain knowledge; (2) Involvement in University / College student's related activities / research activities. The minimum API score required by teachers from this category is different for different levels of promotion. The self- assessment score should be based on objectively verifiable records. It shall be finalized by the Screening Cum Evaluation / Selection Committee. University may detail the activities, in case institutional specificities require, and adjust the weightages without changing the minimum total API scores required under this category


Table 1
Assessment Criteria and Methodology for University/College Teachers

1. Teaching					
Category	Name of Activity	Unit of Calculation		Self-Appraisal Grading	Verified API Grading by Committee
		Actual Class spent per year	% of Teaching	For Assistant Professor/ Associate Professor/ Professor	
	(1)	(2)	(3)	(4)	
	Teaching: (Number of classes taught/total classes assigned) x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)			i) Good: 80 % & above ii) Satisfactory :Below 80% but 70% & above iii) Not satisfactory: Less than 70%	
1	Teaching: Black board	245	93.2	Good	
	Teaching: ICT based	05			
	Practical / Laboratory	425			
	Tutorials / Assignments / Project	15			
	Field Work	09			
	Group Discussion	04			
	Seminars	10			
	Remedial Teaching	05			
	Clarifying doubts within and outside the class hours	05			
	Additional teaching to support counseling and mentoring	04			
	Total Actual hours spent	727/780			

2. Involvement in the University/College students related activities/research activities					
	Activities	Specify Actual participation in year	Total days Spent per year	Self-Appraisal Grading For Assistant Professor / Associate Professor / Professor	Verified API Grading by Committee
	(1)	(2)	(3)	(4)	
2	Involvement in the University/College students related activities/research activities			i) Good : Involved in at least 3 activities ii) Satisfactory :1-2 activities iii) Not-satisfactory: Not involved/ undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities.	
	(a) Administrative responsibilities such as Head, Chairperson/ Dean / Director / Coordinator, Warden, etc.	Head	243	Good	 PRINCIPAL Mutan Mahavidyalaya Sailu, Dist. Parbhani
	(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.		65	Good	
	i) Question Paper Setting	06 Days	75		
	ii) Invigilation/ Supervision	13 Days			
	iii) Flying Squad	--			

iv) CS/ ACS/ Custodian	52 Days			
v) CAP Director/ Assistant Director				
vi) Unfair Menace Committee				
vii) Grievance Committee				
viii) Internal Assessment	02 Days			
ix) External Assessment	01 Day			
x) Re-valuation				
xi) Result Preparation (College Level for Internal Assessment)	01 Day			
xii) M. Phil., Ph. D. Thesis evaluation / any other	--			
(c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	02 Days 02 Days	04		
(d) Organizing seminars/ conferences/ workshops, etc and other college/university activities.	06 Days	06		
(e) Evidence of actively involved in guiding Ph.D. students i) No. of Registered candidate : ii) No. of Awarded Candidates:	00			
(f) Conducting Minor Or Major Research Project sponsored by national or international agencies. i) Above 10 Lacs: ii) Below 10 Lacs	--			
(g) At least one single or joint publication in peer- reviewed or UGC list of Journals. i) No. of Papers Published (Single author): ii) No. of Papers Published (Joint author):	00			
Overall Grading: Good: Good in teaching and satisfactory or good in activity at S.No.2. Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity at S.No.2. Not Satisfactory: If neither good nor satisfactory in overall grading.			Good	

Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.


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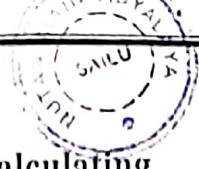


Table 2

Methodology for University and College Teachers for calculating Academic / Research Score


(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

(1) Research Papers in Peer-Reviewed or UGC listed Journals: (Please refer points as per UGC notification)

Sr. No.	Title of paper	Journal Name, Page nos., Vol. no., Issue no., Year of publication	ISSN / ISBN NO.	Impact Factor if any	No. of Co-Authors	Whether Principal Author / Supervisor/ Co-supervisor	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1	Total Protein content of <i>Ascardia Galli</i> from its Host <i>Gallus domesticus</i> .	Dama International Trends in Life Sciences, vol.9(1) pp19-20 (2020)	2319-4731(p) 2319-5037(e)	0.914	-	Principal Author	18		
2	<i>Zeylanema sailuensis</i> n.sp.(Camalladidae, Camallaninae ...)From <i>Ophiocephalus Striatus</i> .	National Journal of Life Sciences, Vol 17(2)2020 pp121-122	0972-995X(p) 2321-7960(e)		-	Principal Author	13		
3	A New Species of <i>Rhabdocona Railiet</i> , 1916 (<i>Nematoda: Rhabd ochonidae</i>) from intestine of <i>Iabeo rohita</i> .	Life Science Bulletine Vol 17(2)2020 pp 121-122	0973-5453(p)2 321-7952(e)		-	Principal Author	13		
Total (1)							44		


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(2) (a) Publications (other than Research papers) (Books, Chapters in Books)

(i) Books Published with ISSN / ISBN number

International Publisher: 12 points per Book for Single Author

National Publisher: 10 points per Book for Single Author

Sr. No.	Title of Book with no. of pages	Publishers name with ISSN / ISBN NO.	International / National Publisher	No. of Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (2)(a)(i):								

(2) (a)(ii) Chapter in Edited Book with ISSN / ISBN

(5 points per Chapter)

Sr. No.	Title of Chapter with Page Nos.	Name of Book	Publisher Name & ISSN / ISBN NO.	No. of Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (2)(a)(ii)								

(2) (a) (iii) Editor of Book with ISSN / ISBN number

Editor of Book by International Publisher: 10 points per Book for Single Author

Editor of Book by National Publisher: 8 points per Book for Single Author

Sr. No.	Title of Book with Page Nos.	Publisher Name & ISSN / ISBN NO.	International / National Publisher	No. of Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total (2)(a)(iii)								

(2) (b) Translation works in Indian and Foreign Languages by qualified faculties

(3 points per Chapter or Research paper)

(8 points per Book)

Sr. No.	Original Title of Chapter or Research paper / Book with Page Nos. Nos. ISSN / ISBN NO.	Name Of Original Author	Translated Title of Chapter or Research paper / Book with Page Nos. ISSN / ISBN NO.	No. of Translated Co-Authors	Whether Principal Author / Co-Author	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total (2)(b)								
Total (2) : (2)(a)(i) + (2)(a)(ii) + (2)(a)(iii) + (2)(b)								

(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula

(3)(a) Development of Innovative pedagogy: (5 points per Innovative pedagogy)

Sr. No.	Title of Innovative pedagogy	Sponsored Agency if any	Types of Teaching-Learning Environments: Face-to-face/ Networked/ Open and distance/ Virtual / if any	Specify ICTs resources: web link : YouTube Videos-Audios/ Smart Classroom / Simulation Games/ Blogging/ Online Discussion Forums / Virtual	Date of approval from authority	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents

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				Laboratories / Telecast / Picture / Models / Charts if any					
1									
Subtotal (3)(a)									

(3) (b) Design of new curricula and courses: (02 points per curricula / Course)

Sr. No.	Name of Programme where curricula introduced	Title of new curricula and courses	Specify ICTs resources: web link / You tube link: Audio/ Video/ Telecast / Picture / Models/Charts if any	Date of approval from authority	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
1								
2								
3								

(3) (c) MOOCs:

(3) (c) (i) Development of complete MOOCs in 4 quadrants (4 credit course) (20 per curricula / Course)
(In case of MOOCs of lesser credits 05 marks / credit)

Sr. No.	Name of Programme where curricula introduced	Course Credits	Title of new MOOC curricula	Specify ICTs resources: web link / You tube link: Audio/ Video/ Telecast / Picture / Models/Charts if any	Date of approval from authority if any	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Subtotal (3)(c)(i)									

(3) (c) (ii) MOOCs (developed in 4 quadrant) per module/lecture (5points per module / lecture)

Sr. No.	Name of Programme & Course where curricula introduced	Course Credits	Title of new MOOC curricula	Specify ICTs resources: web link / You tube link: Audio/ Video/ Telecast / Picture / Models/Charts if any	Date of approval from authority	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Subtotal (3)(c)(ii)									

(3) (c) (iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)
(2 points per curricula / Course)

Sr. No.	Name of Programme & Course where Content is introduced	Course Credits	Title of new MOOC Content curricula	Specify ICTs resources: web link / You tube link: Audio/ Video/ Telecast / Picture / Models/Charts if any	Date of approval from authority	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Subtotal (3)(c)(iii)									

(3) (c) (iv) Course Coordinator for MOOCs (4 credit course) (8 points per curricula / Course)
(In case of MOOCs of lesser credits 02 marks / credit)

Sr. No.	Name of Programme & Course	Course Credits	Title of MOOC curricula	Specify ICTs resources: web link / You tube link: Audio/ Video/ Telecast / Picture / Models/Charts	Date of approval from authority	Date of Implementation	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents



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(4) (b) Research Projects Completed: A: More than 10 lakhs (10 points per Project)

B: Less than 10 lakhs (5 points per Project)

Sr. No.	Type of Project : A / B	Title of Project	Sponsored Agency	Date of Completion	Whether Co-PI	Grant Received (Rs.)	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (4)(b)									

(4) (c) Research Projects Ongoing: A: More than 10 lakhs (5 points per Project)

B: Less than 10 lakhs (2 points per Project)

Sr. No.	Type of Project : A / B	Title of Project	Sponsored Agency	Duration of Project	Date of Starting	Whether Co-PI	Grant Received (Rs.)	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (4)(c)										

(4) (d) Consultancy:

(3 points per Consultancy Project)

Sr. No.	Title of Consultancy Project	Sponsored Agency	Date of Starting	Amount Mobilized (Rs. Lakh)	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (4)(d)							
Total (4) : (4)(a) + (4)(b) + (4)(c) + (4)(d)							

(5) (a) Patents :

(10 points per International Patent and 7 points per National Patent)

Sr. No.	Title of patent Project	Patent Number	Sponsored Agency if any	Date of Award	International / National	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (5)(a)								

(5) (b) *Policy Document (Submitted to an International Body/Organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

A: International (10 points per Policy Document)

B: National (7 points per Policy Document)

C: State (5 points per Policy Document)

Sr. No.	Title of Policy Document	Name of Submitted Agency	International / National / State	Policy Document Number	Date of Acceptance	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (5)(b)								

(5) (c) Awards/Fellowship:

A: International (7 points per Awards/Fellowship)

B: National (5 points per Awards/Fellowship)

Sr. No.	Name of Award / Fellowship	Date of Received	International / National	Name of Awardees Academic Body / Association	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
Sub Total: (5)(c)							
Total (5) : (5)(a) + (5)(b) + (5)(c)							

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(6) *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

International (Abroad): (7 points per Seminars/ Conferences)

International (within Country): (5 points per Seminars/ Conferences)

National: (3 points per Seminars/ Conferences)

State / University Level: (2 points per Seminars/ Conferences)

Sr. No.	Title of Presentation in Academic Session	Title of Conference / Seminar	Mode of Presentation: Invited lectures / Resource Person / Paper presentation	Name of Organizer	Whether International (Abroad) / International (within Country) / National / State / University Level	Self-Appraisal Score	API Score Verified	Page No. of Relevant Documents
2	One day workshop on B.Sc. FY Syllabus structure CBCS pattern	One day workshop on B.Sc. FY Syllabus structure 13/7/2019	Rapporteur	K.K.M. College Manwath	Univ. Level	02		
3								
Total (6) :								

Note: The Research score for research papers would be augmented as follows: Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list): i) Paper in refereed journals without impact factor - 5 Points ii) Paper with impact factor less than 1 - 10 Points iii) Paper with impact factor between 1 and 2 - 15 Points iv) Paper with impact factor between 2 and 5 - 20 Points v) Paper with impact factor between 5 and 10 - 25 Points vi) Paper with impact factor >10 - 30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.


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**Summary of Table 2 (Category III)
Academic / Research Score**

Details of Academic & Research activities	Self-Appraisal Score	API Score Verified by Committee	Remarks
(1) Research Papers in Peer-Reviewed or UGC listed Journals	44		
(2) Publications (other than Research papers)	00		
(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula	00		
(4) Research guidance/ Projects Completed / Projects Ongoing/ Consultancy	00		
(5) Patents / Policy Document / Awards/Fellowship	00		
(6) Invited lectures / Resource Person/ paper presentation in Seminars / Conferences/full paper in Conference Proceedings	02		
Grand Total of Table 2	46		

IV SUMMARY OF API SCORES:

Category	Criteria	Annual API Score
Table 1	Activities: Overall Grading 1. Teaching 2. Involvement in the University / College students related activities / research activities	Good
Table 2 (Category III)	Academic/Research Score	46

List of Enclosures: (Please attach copies of certificates and / or letters sanction orders, papers etc. wherever Necessary)

1. Time Table
2. Paper Setting Letters
3. Research paper presented
4. Paper Assessment Letter
5. Research Papers
6. Study Tour
7. Invigilation programme
8. Conference Certificate.


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UNDERTAKING



I **Dr. R.M.KHADAP** undertakes that the information provided is correct as per records submitted by me to College / Institute / University and documents enclosed along with the duly filled in PBAS Proforma.

Date :

Place :

Signature of the faculty with

Designation

.....

Date :

Place :

Signature
Head of Department

Date :

Place :

Signature
Director- IQAC

Signature of Principal

N.B. : The individual PBAS Performa duly filled along with all enclosures, submitted for CAS promotions will be verified by the College / Institute / University as necessary and placed before the Screening Cum Evaluation Committee or Selection Committee for Assessment Verification.

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